



Mitigation

Mitigating circumstances will be considered where:

1. The circumstances are outside of the control of the learner and have significant affect on the performance in any part of the assessment process.'
2. The circumstances are both exceptional and unusual. The circumstances are of limited duration, could not have been predicted or foreseen and could not have been prevented by the learner. EG loss of work in a fire or family bereavement.
3. The learner has achieved the majority of the programme, normally at least 75% of the award.
4. Evidence of partial achievement for Units that have not been completed, and for which mitigating circumstances are to be considered must be available for Final Moderation.

Mitigation is not applicable where:

5. A learner misses an assignment deadline, where the assessment requirement can be met if additional time is given.
6. Mitigating circumstances will not be applied to individual units but only to the award of the full qualification.
7. Continuous problems throughout the year would not normally be acceptable e.g. family care demands or continuing chronic health problem.