



Membership

All HE Programme Course Tutors, College Quality Manager, College Librarian Chair: Director of Curriculum & Business Development or Nominee.

Quorum

Chair plus at least 4 HE Course Tutors

Meetings

To be held within three weeks of the end of each HE semester

Accountability

To Quality Management Team

Responsibilities

1. To ensure consistency in the design and application of grading criteria for HE programmes across the College, monitoring the grading profiles of different HE programmes in the process.
2. To Monitor the process and outcomes of module review for all HE programmes.
3. To ensure that recommended actions resulting from the Module Review process are carried out.
4. To receive reports from individual Programme Examinations Boards, identify any issues arising from these and to recommend any appropriate actions to Quality Management Team.
5. To arbitrate and conclude on any appeals against grading decisions for HE programmes on behalf of the Quality Management Team.
6. To act as a forum for the discussions of issues related to HE programmes across the College and to recommend actions to Quality Management Team where appropriate, particularly where those issues are cross-college in nature.
7. To provide reports on its activities to Quality Management Team.